

GBUILDERS
GILBERT
LIMITED

**Construction Phase
Site Waste Management**

St Edmunds House, 8-22 Outney Rd, Bungay, NR35 1DZ

Project Information

Project Details

Project name	Extensions and refurbishment of 8 properties	Project Ref:
Project Location	[REDACTED]	
Site location description	Extensions and refurbishment of 8 properties	
Client	Bungay Town Trust	
Principal Contractor	Gilbert Builders Ltd	
Version Number and Date	[REDACTED]	

Project Information

Project cost (estimated)*	360,000,00 (Approximate)	
Floor area (m²)	N/A	
Project Start Date	[REDACTED]	Project End Date [REDACTED]

Plan Preparation

Responsibilities

Responsibility	Name	Company	Type (e.g. Client, Designer, Principal Contractor)	Contact details
Who is responsible for drafting the SWMP?	Richard Gilbert	Gilbert Builders Ltd	Managing Director	01502 565799
Who is responsible for implementing the SWMP?	[REDACTED]	Gilbert Builders Ltd	Site Foreman	07748 631393
Who is the waste champion?		Bungay Town Trust	Client	Ian Huggins
Who is the person in charge of the project?	[REDACTED]	Gilbert Builders Ltd	Site Forman	07748 631393

Where will this SWMP be kept?

Electronic based document	Gilbert Builders Ltd, 56 Pinbush Rd, Lowestoft, Suffolk, Nr33 7NL
Paper based document	Site Office

Declaration statement:

We agree that the 'Client' and the 'Principal contractor' will take reasonable steps to ensure waste duty of care is complied with, materials are handled efficiently and waste is managed appropriately.

Signature	<i>R C Gilbert</i>
Print name	Richard Gilbert
Date	[REDACTED]

Plan Preparation

Waste Minimisation

Use the table below to record decisions taken before the plan was drafted on the nature of the project, design, construction methods and materials to plan waste minimisation i.e. reducing the amount of waste produced

Type	Waste Minimisation decision taken	By whom	Intended results
Wood	Materials to be in specific lengths	[REDACTED]	Less waste on site
Insulation	Installation carried out on site	[REDACTED]	No surplus material
Packaging	Ask suppliers to use less packaging	[REDACTED]	Reduce excessive packaging
Canteen/office	Sort waste to local authority collections	[REDACTED]	Reduce waste to land fill
Soils	No action		
Metals	Any off cuts to be recycled	[REDACTED]	Encourage recycling
Inert	Controlled take offs	[REDACTED]	Reduce the amount of on site waste
Plastics	Controlled take offs	[REDACTED]	Reduce the amount of on site waste
Gypsum	Controlled take offs and accurate measurements to prevent waste	[REDACTED]	Reduce the amount of on site waste

Plan Preparation

Forecast

Estimate the types and amounts of waste you expect to generate on this project.

Work Package (if known)	Subcontractor (if known)	Type of waste (as a minimum this should be inert, non-hazardous)	Estimate amount (m ³ or tonnes)
Ground works	Ley Plant and Ground works	Inert/soils for site clearance and excavating foundations	130 tonnes
Sub/super structure	Main Contractor	Brick/blockwork waste to be recycled as hardcore	120 tonne
Plaster boarding/plastering	AK Mitchell	Plasterboard/British gypsum products	0.1 tonne
Plumbing/heating	Gilbert Builders Ltd	Plastic off cuts from waste pipe/heating	Nil
Electrical	Gilbert Electrical & Security Ltd	Off cuts of cable	Nil
Carpentry	Gilbert Builders Ltd	Off cuts of skirting and architraves etc	Nil
Painting & Decorating	Webster & Soanes	Non Hazardous	Nil

Implementing the Plan

Waste Management Options

It is mandatory to include Duty of Care in your SWMP. The client and principal contractor must take reasonable steps to ensure waste duty of care and materials are handled efficiently, and waste is managed appropriately.

Please use the table to log relevant details:

Waste Management Contractor Name	Waste Management Contractor Address	Waste carrier license number; date of issue and expiry	Waste management license number, date of issue and expiry	Waste Transfer notes storage location
V.C. Cooke	Ellough Rd, Beccles, Suffolk	CB/AN5814XL	CB/AN5814XL	Ellough Transfer Station

Have you registered with the Environment Agency as a hazardous waste producer?

Yes

No

If yes, please provide your hazardous waste registration number; date of issue and expiry

Implementing the Plan

Training / Communication

Training

Everyone on site will receive relevant site specific waste management and environmental training, including:

- The SWMP
- Roles and responsibilities
- Waste procedures on site
- Hazardous waste
- Duty of care / responsibilities
- Materials storage
- Roles and responsibilities

Training shall be delivered via:

<input checked="" type="checkbox"/>	Induction
<input checked="" type="checkbox"/>	Tool box talks
<input checked="" type="checkbox"/>	Work shops
<input type="checkbox"/>	Other (please state)

Communication

The SWMP shall be communicated by:

<input checked="" type="checkbox"/>	Meetings
<input checked="" type="checkbox"/>	Posters
<input checked="" type="checkbox"/>	Feedback from staff
<input type="checkbox"/>	Other (Please state)

COPY

Implementing the Plan

Training Log

Name	Company	Date	Who trained by	Type of training	Date next training due
All operatives on site	All subcontractors	On-going	Danny Chalk	Site induction/tool box talks and feed back.	N/A

COPY

Implementing the Plan

Waste Records

Date	Waste Carrier	Material taken to	Total Quantity (Tonnes)	Type of Waste (Quantity in Tonnes)										
				1	2	3	4	5	6	7	8	9	10	
20/5/2014	V.C.Cooke	Ellough, Beccles	135 t	x		x								

Key

1 : Wood 2 : Insulation 3 : Hardcore 4 : Canteen/Office 5 : Soils 6 : Metals 7 : Inert 8 : Packaging 9 : Gypsum 10 : Other (to landfill)

Plan Review

Completion review

This section must be filled in within 3 months of the work being completed on this project (i.e. project finish) :

We confirm that the plan has been monitored on a regular basis to ensure that work was progressing to the plan and the plan was updated

Signature	<i>R C Gilbert</i>
Print name	Richard Gilbert
Date	██████████

Please explain any deviation from the original plan:

This stage is designed to help you evaluate the success of your SWMP, and to identify key 'lessons learnt' to use on your future projects, it is helping you strive for continual improvement.

Implementation success of SWMP:

Plan Review

Completion review

This stage is designed to help you evaluate the success of your SWMP, and to identify key 'lessons learnt' to use on your future projects, it is helping you strive for continual improvement.

Action for next SWMP

This plan should be kept at either the principal contractor's place of business or at the site of the project for 2 years.